

ADMISSION GUIDELINE



1. Admission is open to all women irrespective of their race/ religion/ caste/ colour or domicile.
2. The candidate must read the prospectus and the university rules before filling up the admission form.
3. The presence of Father/ Mother/ Guardian along with the candidate is encouraged during the admission.
4. The candidate will have to be physically present at the time of admission.
5. A prospective student must fill out the admission form available with the prospectus and pay the prescribed fee by the prescribed date.
6. The admission form with also available on the college website www.rkgirlscollege.edu.in.
7. All admission will be provisional till the transfer certificate and the migration certificate are submitted and the eligibility is finally approved by the college and university.



Fee Rules

1. Students seeking admission will have to pay the prescribed fees at the time of admission.
2. Students joining the college in the middle of the year will have to pay the due fees for the entire session.
3. The fee will not be refunded under any circumstances.
4. Attractive Rebate Policy for Meritorious students.



How to Apply?

Admission rules are applicable as per the norms of admission policies given by the Directorate of College Education, Rajasthan and MDS University, Ajmer.

Enquiry Stage	Step 1 Pre Admission Counseling	Visit the campus between 9:00 Am to 5:00 PM for assistance regarding course/subject selection For information and enquiries please contact us at: communication@rkgirlscollege.edu.in via phone on 01463-257000, 70730-77111, 70730 77222
Application Stage	Step 2 – A Apply	The application form is available at the college helpdesk along with the prospectus.
	Step 2 – B Submit Application Form	A duly filled application form attached with all the necessary documents must be submitted within the notified period.
	Step 2 – C Admission Status	Admission status will be notified after the scrutiny of the application form, documents and seat availability in the respective program.
Enrollment Stage	Step 3 – A Confirm Program	Confirm Program Selection.
	Step 3 – B Deposit Fee	Deposit the Fee. The fee can be deposited via Cash, Demand Draft, Online Payment, Cheque and Challan.
	Step 3 – C Start with your studies	Register for Biometric Attendance. Collect your provisional identity card.
Transfer Stage	Step 4 Change subject/ course (Optional)	Change in subject or course will only be entertained within one month from the date of admission. Contact your course coordinator for the details of the process. To change subject/course after one month will require a new admission form to be filled.
(Online Admission)	(Online Admission)	In case of a student is unable to visit the campus, she may fill out the admission form via online mode. The details are available at www.rkgirlscollege.edu.in